



# KERSHAW COUNTY SHERIFF'S OFFICE

SHERIFF LEE BOAN

## Freedom of Information Act Request Form

Requestor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Pursuant to S.C. Code Section §30-3-40, the South Carolina Freedom of Information

Act (SC FOIA) I am requesting copies of the following public records:

**(Note: Data recorded by a body-worn camera is not a public record subject to disclosure under the Freedom of Information Act. S.C. Code Ann. §23-1-240(G) (1).)**

State what public records you are requesting and include the following: addresses, specific dates and times or a date range, name(s), case number(s), etc.

I request the following information under the South Carolina Freedom of Information Act:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Pursuant to SC Code Section §30-2-50, obtaining or using public records under the Freedom Information Act for the commercial solicitation of any person in this State is prohibited by law and subject to criminal penalty.*

<p style="text-align: center;"><u>Fee Schedule:</u></p> <p>\$15.00 per hour for search, retrieval and redaction</p> <p>\$5.00 for each incident report</p> <p>\$10.00 per CD/DVD</p> <p>\$5.00 per statement</p> <p>Method of Payment: Cashier's Check or Money Order</p>	<p><u>Return Request in Person, Via U.S. Mail or by Email to:</u></p> <p style="text-align: center;">Kershaw County Sheriff's Office</p> <p style="text-align: center;">ATTN: FOIA Officer</p> <p style="text-align: center;">821 Ridgeway Road/ PO Box 70 Lugoff, SC 29078</p> <p style="text-align: center;">Email: <a href="mailto:KCSO@kershaw.sc.gov">KCSO@kershaw.sc.gov</a></p>
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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date