



AGENDA
KERSHAW COUNTY COUNCIL MEETING
MARCH 14, 2023 ~ 6:00 P.M.
 COUNTY COUNCIL CHAMBERS / KERSHAW COUNTY GOVERNMENT CENTER
 515 Walnut Street, Camden, SC 29020

Call to Order

Invocation

Pledge of Allegiance

Public Comments

Adoption of Agenda

Public Presentation

- South Carolina Association of Counties Outstanding Safety Achievement Award, Van Henson, Director of Risk Management Services

Approval of Minutes February 24, 2023 Budget Workshop A
 February 25, 2023 Budget WorkshopB
 February 28, 2023 MeetingC

Discussion

- Health Service District Update
 (placed on the agenda by Chairwoman Katie Guinn)

Old Business

- American Rescue Plan Act (ARPA) Funds Recommitment for Kershaw County Public Safety (KC Sheriff’s Department, KC Fire Service, KC EMS, and KC 911) Radios..... D
 (placed on the agenda by Chairwoman Katie Guinn)
- Administrator’s New Contract..... E
 (placed on the agenda by Chairwoman Katie Guinn)

New Business

- Authorization of County Administrator to Speak to Property Owners adjacent to Woodward Park
 (placed on the agenda by Councilman Derek Shoemake)
- Yard Waste Grinding Service at Landfill Contract.....F
- Clerk to Council Appointment
 (placed on the agenda by Chairwoman Katie Guinn)
- Proposal for Recreational Revitalization
 (placed on the agenda by Councilman Russell Brazell)
- Scheduling Change for the Regularly Scheduled Council Meeting on April 11, 2023..... G
 (placed on the agenda by Chairwoman Katie Guinn)
- Kershaw County Detention Center Jail Space and Needs Study.....H
 (placed on the agenda by Chairwoman Katie Guinn)

Council Briefings

Administrator's Briefing

Legal Briefing

Executive Session

An executive session may be called and held at any time by Council for and permitted by South Carolina Freedom of Information Act and action may possibly be taken on issues subject to the executive session after Council reconvenes.

Adjournment

This institution is an equal opportunity provider and employer. The public may access the internet as a guest through the County's Wi-Fi and locate the agenda on the County website.: www.kershaw.sc.gov

The regular meeting of the Kershaw County Council was held on Friday, February 24, 2023, at 8:11 a.m. in Council Chambers at the Kershaw County Government Center.

Council Present: Katie Guinn Danny Catoe Jimmy Jones
 Brant Tomlinson Sammie Tucker, Jr. Derek Shoemake

Council Absent: Russell Brazell

Staff Present: Danny Templar Gerald Blanchard Lauren Reeder Ryan Monaghan
 Jeremy Morrow Rob Keasler Sandra Brown Sarah Williams
 Sheriff Lee Boan

Members of the press and public were present.

In accordance with the Freedom of Information Act, copies of the agenda were sent to the newspapers, TV and radio stations, citizens of the county, department heads and posted on the website.

WELCOME & ANNOUNCEMENTS

Administrator Danny Templar welcomed Council to The 2023 Council Retreat.

ADMINISTRATON

Administrator Danny Templar gave a brief overview of administration and also highlighted the restructuring of Talent/Human Resources as well as the creation of a Customer Service Desk at the entrance of The Government Center.

AIRPORT

Administrator Danny Templar updated Council on Woodward Field Airport. Templar stated the positive feedback he continues to receive regarding the airport and airport staff from pilots and guests flying in. Recently one of the runways was resurfaced, but the needs are more storage and hangers.

FINANCE

Director Sandra Brown gave a brief overview of the Finance Department. Brown has one vacancy in her department. Brown has implemented cross training and succession planning to make sure all institutional knowledge stays within the department and learned by multiple employees.

TALENT/HUMAN RESOURCES

Director Stewart Kidd gave a brief overview of Talent/Human Resources. Kidd stated the new department has been up and running for almost three months now. Talent/Human Resources has three functions including Employee Relations, Risk Management/Wellness/Employee Awards and Recognition, and Talent/HR Director Function.

INFORMATION TECHNOLOGY

Director Jeremy Morrow gave a brief overview of Information Technology. Morrow stated the priorities for the budget year are upgrading server infrastructure and training his existing workforce to grow the team's skills and abilities.

BUILDING MAINTENANCE

Director Rob Keasler gave a brief overview of Building Maintenance. Keasler stated he has three custodians and three maintenance team members with one vacancy. Keasler stated his department takes care of Government Center, Courthouse, Court Records Storage Building, Voters Registration, Health Department, DJJ, Woodward Field Airport, Agricultural Building, Law Enforcement Center, Public Works, AL-Anon, Libraries, and Home Economics Building.

DELINQUENT TAX COLLECTOR

Treasurer Jill Catoe gave a brief overview of The Delinquent Tax Office. Catoe stated they now send business properties to a collections agencies and has helped clean the books for delinquent taxes. Catoe stated her department sells about 300-400 properties a year, but was down this year. Supply chain issues and postage are the biggest challenges of this office.

TREASURER

Treasurer Jill Catoe gave a brief overview of The Treasurer's Office. Part of The Treasurer's Office's responsibilities is collecting taxes, track inventory of decals received from the DMV, and decals that are disbursed. Catoe stated their office cross trains staff to help fill in duties of the office when staff members are absent. In January, the office took in the highest online payments of \$2 million.

AUDITOR

Auditor Dennis Arledge gave a brief overview of The Auditor's Office. Arledge stated the collection of delinquent business personal taxes has brought over \$220,000 in the past 18 months. Arledge also applauded his staff and their excellent customer service. Hiring and maintaining in a competitive job market and pay scale are one of the challenges he stated. The increase in transactions and handling those transactions as well as maintaining a third party billing software is also challenges his office faces.

SHERIFF

Sheriff Lee Boan gave a brief overview of The Sheriff's Office. Sheriff Boan stated he has 92 personnel and covers 740 square miles and answered over 33,000 calls of service. Boan stated in the past four years, The Sheriff's Office has added seven SROs (100% state funded) and two county funded deputies. Boan stated he is requesting eight new positions including four patrol deputies, a violent crimes investigator, an attorney, and a grant writer. Boan stated population growth is naturally increasing law enforcement services, state bid vehicle pricing has increased, radio upgrades, and the need for a fulltime IT position at The Sheriff's Office are outside forces/challenges.

ASSESSOR

Assessor Curt Arnold gave a brief overview of The Assessor's Office. Arnold stated they handle 50-100 taxpayers each day via walk-in and over the phone. Arnold also stated The Assessor's Office brings in approximately 60% of the revenue the county generates. The office will start in April 2023 collecting data and include photos for the first time for the new assessment. The need for digitizing property cards is the biggest request for the office because of the age of the cards and would reduce the number of misfiled or missing property cards.

MASTER IN EQUITY

Master in Equity Jeff Tzerman gave a brief overview as Master in Equity.

REGISTER OF DEEDS

Billie McLeod gave a brief overviews of The Register of Deed's Office. McLeod stated her offices takes in an average of 14,000 documents each year and all documents are available online to view that dates back to 1791. McLeod stated her only challenge moving into the new budget year is the increased cost of printing property books.

GIS/MAPPING

GIS Manager Paul Christenson gave a brief overview of The GIS/Mapping Department. The largest request for the upcoming budget year is an additional fulltime employee. GIS is used by not only the public, but also multiple departments including 911 Dispatch, Assessor's Office, Voter's Registration, and Planning & Zoning.

EMERGENCY PREPAREDENESS

Emergency Management Director Scott Wiles gave a brief overview of Emergency Preparedness. Wiles stated he's excited to provide Code Red this year to help with communication during emergency situations. Wiles updated Council about the 27 plans he is responsible for to keep updated and accurate.

CENTRAL COMMUNICATIONS/911

Director Patricia Crawford gave a brief overview of Central Communications/911. Crawford stated on February 14, 2023 her office had 538 calls which was an example of a high volume day in dispatch. Crawford stated Next Gen programming is currently free from the state and she will implement the program this year. Crawford thanked Council for the new consoles and the power phone program. Staffing is one of the pinch points moving into the new budget year.

PROBATE COURT

Judge Debbie Branham gave a brief overview of The Probate Court. Judge Branham stated her court handles 55-60 walk ins per day with the average clerk taking 25-30 phone calls a day. For the past three years, The Probate Court's case load has increased by a total of 150 cases each year. Judge Branham stated despite of the increase case load and staffing shortage, the court has cross trained and has been available to maintain service. Branham's challenge moving into the new budget year is the salary for the qualified candidate she needs for her court.

CLERK OF COURT

Clerk of Court Janet Hasty gave a brief overview of Circuit Court. Hasty stated she only has two staff members for General Sessions and is requesting an additional staff member to assist with case growth. She also stated she is interested in restructuring the bailiff positions.

FAMILY COURT

Clerk of Court Janet Hasty gave a brief overview of Family Court. Her biggest request for the upcoming budget year is to move family court staff upstairs to provide more room.

SUMMARY COURT

Judge James Davis gave a brief overview of Summary Court. Judge Davis stated he is glad to see Summary Court return to full and normal activity, but continue to be backlogged and trying to catch up with jury trials that were created from COVID-19. Judge Davis is requesting a slight increase in his budget this year to accommodate for office supplies. Turnover is also a challenge within Summary Court due to low pay.

CODE ENFORCEMENT

Charity Caldwell gave a brief overview of Code Enforcement. Caldwell stated code enforcement officers transport approximately 70 animals per month. Staffing shortage and no animal surrender at The Kershaw County Humane Shelter currently is the challenges Code Enforcement is facing.

VOTER'S REGISTRATION

Director John Caughman gave a brief overview of Voter's Registration. Due to the upcoming presidential year, Caughman stated his office will have several early voting centers. Successfully recruiting workers for polling locations continues to be a challenge. In the upcoming budget, Caughman stated he is requesting an increase in poll worker pay.

LIBRARY

Director Amy Schofield gave a brief overview of the Library to include the focal areas of promotion of resources, social work services, emerging reader space, and outreach expansion/partnerships. Schofield stated the upcoming budget year's opportunities and requests include emergency readers program, rural and outreach expansion, health communities to include story walks as well as staff support and growth.

VETERANS AFFAIRS

Director Barbara Ray gave a brief overview of Veterans Affairs. Mrs. Ray stated her office sees approximately 20 people per day as well as 20 phone calls. Ray stated in 2021, The Veterans Office brought in \$129-\$139 million in VA benefits. Ray agreed with Chairwoman Guinn on creating a Veteran Council for Kershaw County.

SOLID WASTE

Director Jeff Cannon gave a brief overview of Solid Waste. Cannon stated having more material handlers to be able to clear tires and e-waste that were backed up has been a success for the department. Steady growth and out-of-county dumping at recycling centers as well as the delay in purchasing new trucks has been the challenges the department is currently facing.

KERSHAW COUNTY SCHOOL DISTRICT

Dr. Harrison Goodwin gave an overview of the 45th daily average membership growth, starting teaching salary, and average teacher salary compared to surrounding districts. The School District’s CFO Brad Willard gave an overview of the new educational funding and formula created by the state. Willard stated the state/local share is changing from 80/20 to 75/25. School district is concerned about the new formula and how that will impact the budget in the coming years.

ADJOURNMENT

Councilman Sammie Tucker, Jr. made a motion to adjourn followed by a second from Councilman Danny Catoe.

Favor:	Katie Guinn Jimmy Jones	Sammie Tucker, Jr. Brant Tomlinson	Derek Shoemake Danny Catoe
Absent:	Jimmy Jones		

The meeting concluded at 5:04 p.m.

Date Approved

Clerk to Council

The regular meeting of the Kershaw County Council was held on Saturday, February 25, 2023, at 9:00 a.m. in Council Chambers at the Kershaw County Government Center.

Council Present: Katie Guinn Danny Catoe Jimmy Jones
 Brant Tomlinson Sammie Tucker, Jr. Derek Shoemake

Council Absent: Russell Brazell

Staff Present: Danny Templar Gerald Blanchard Lauren Reeder Chris Sherrer
 Shane Duncan Sheriff Lee Boan Tyler Kirk
 Jeff Burgess Joey Adams-Raczkowski

Members of the press and public were present.

In accordance with the Freedom of Information Act, copies of the agenda were sent to the newspapers, TV and radio stations, citizens of the county, department heads and posted on the website.

PARKS & RECREATION

Director Shane Duncan gave a brief overview of Parks and Recreation. Duncan stated the department is now responsible for the partial maintenance of The Revolutionary War Park. Duncan stated sports has seen an increase in sports participation for the past five years. Technical Soccer partnership, two new tractors for maintenance, turf tank robot to paint fields, and increase in sports participation are several successes for the department. Parks and Recreation is seeing travel sports that can create gaps in recreational participation as well as increased maintenance needs are the challenges the department is seeing moving forward.

ECONOMIC DEVELOPMENT

Director Jeff Burgess gave a brief overview of Economic Development. Burgess stated three projects committed this fiscal year in \$84 million and the creation of 137 jobs. Burgess also stated the Central SC Megasite received the CSX Select Site Designation and are one of three sites designated in the state. Filling the vacancy as well as update/upgrade technology within the department are matters they are working on.

PLANNING & ZONING

Director Joey Adams-Raczkowski gave a brief overview of Planning and Zoning. Hiring a bi-lingual permit technician, changing the handling of incoming phone calls, beginning the East Camden study, impact fee analysis, comprehensive plan rewrite, and ZLDR update are the successes of the department this fiscal year. Moving forward the vacancy of an experienced staff planner and building official, the needs for administrative assistant for the office are several of the challenges the department facing moving forward.

PUBLIC WORKS

Director Dan Cantey gave a brief overview of Public Works. Major improvements, culverts repairs, the purchase of a new brush cutting machines, and the training of new motor grader operators to promote within have been successes of the department this year. Finding, training, and keeping motor grader operators continue to be challenges for Public Works as well as asphalt maintenance, replacement, and resurfacing costs continue to rise as the number of asphalt roads increase and the aging of county paved roads.

SEWER

Administrator Danny Templar gave a brief overview of Sewer. Phase II of the Southern Loop has been a success for the department, but the vacancy of the engineer's position has been a challenge for Sewer.

DETENTION CENTER

Director Kevin Jones gave a brief overview of The Detention Center. Even with media scrutiny and severe staffing shortages, the detention center was able to maintain facility operations this year. The Detention Center was also able to be named the Adult Education Program of the year in South Carolina. Jones stated the challenging the department is facing include: staffing and salaries, physical size of the center as well as upkeep, and medical care service hours.

EMS

Director Jim Edge gave a brief overview of EMS. In 2022, call volume was at 10,240 with anticipation of 11,000 in 2023. Scheduling continues to be a challenge for the department with a recommendation of a 24/72 schedule to help with a work/life balance. Other challenges include headquarter spacing, EMS 2 space, availability of ambulance chassis, and radio system replacement.

FIRE

Fire Chief Will Glover gave a brief overview of Fire. Chief Glover stated the purchase of self-contained breathing apparatus, the implementation of a water rescue program, hiring of six new firefighters, replaced two sets of extrication tools, awarded grant for 2,000 feet of new hose and adapters, awarded grant for new river boat, identified as a Fire Safe Community by the State Fire Marshal's Office, and added 17 volunteers in the past 12 months are some of the success this fiscal year. Some of the challenges Fire is facing in the future is aging fleet, tire maintenance, aging stations, space for storage, upkeep to continually train 160 members across the county, replacement of radios, and to provide 24/7 staffing at Antioch Fire Station based on residential and industrial growth.

CORONER

In the Coroner's absence, Administrator Danny Catoe gave a brief overview of the Coroner's Office.

COUNCIL GOAL SETTING

Council worked to create high, medium, and low priorities to guide administration with the upcoming fiscal year.

ADJOURNMENT

Councilman Sammie Tucker, Jr. made a motion to adjourn followed by a second from Councilman Derek Shoemake.

Favor:	Katie Guinn	Sammie Tucker, Jr.	Derek Shoemake
	Brant Tomlinson	Danny Catoe	

Absent: Jimmy Jones

The meeting concluded at 3:20 p.m.

Date Approved

Clerk to Council

The regular meeting of the Kershaw County Council was held on Tuesday, February 28, 2023, at 6:00 p.m. in Council Chambers at the Kershaw County Government Center.

Council Present: Katie Guinn Jimmy Jones Russell Brazell
 Brant Tomlinson Sammie Tucker, Jr. Derek Shoemake

Council Absent: Danny Catoe

Staff Present: Danny Templar Gerald Blanchard Lauren Reeder Sheriff Lee Boan
 J. R. Scott Ryan Monaghan Jeremy Morrow Barry Nelson
 Kevin Flowers Joey Adams-Raczkowski

Members of the press and public were present.

In accordance with the Freedom of Information Act, copies of the agenda were sent to the newspapers, TV and radio stations, citizens of the county, department heads and posted on the website.

Chairwoman Guinn called the meeting to order and welcomed those in attendance. Reverend Darlene Dellinger with Camden First United Methodist Church gave the invocation and Chairwoman Guinn led the Pledge of Allegiance.

PUBLIC COMMENTS

Ms. Mary Brandenberger updated Council on the potential sports complex and would like additional information regarding the \$5-million-dollar commitment from the County.

Ms. Heather Dykes is concerned about the potential sports complex, the use of it, and would like to see focus on updating existing recreational infrastructure.

Mr. Kevin Culp spoke to Council about his support of the K.A.R.E organization and is advocating for his son and the youth of Kershaw County. Culp stated the children of Kershaw County deserve the best in recreation. Culp also stated the facility will not only include baseball, but will be used for a multitude of sports and will also be ADA compliant.

Mr. Charles Ives stated he is concerned about the potential sports complex and would like to see the County finish and complete projects before starting another one.

Mr. Allen Judy is a member of the Recreation Commission and agrees to making areas of improvements in recreation, but would like to hire an architect to build a complex with the \$5-million-dollar commitment from MUSC and The Health District. Judy asked for Council to put the project on hold and bids can be taken for Woodward, Larry Doby, and West Wateree Complex.

Mr. David Dabney stated he played at Woodward Field over 30 years ago and not much has changed since then. Dabney went on to state that he had spoken to Jason Gross of U Triple SA and are willing to bring a tournament to the new Kershaw County recreational complex quarterly that would bring in 40-45 teams.

Mr. Hank Kerfoot stated he is a 23-year residence of Kershaw County and is favor of the potential recreational facility and also taking care of what we have in recreational infrastructure. Proper maintenance of fields of 10-acre of fields is estimated to be \$70,000 annually.

Mr. Matthew Hutchinson stated his not in favor of using \$5 million of ARPA money for the new sport complex and would like to focus on EMS and their needs. Hutchinson stated he would like the County to take care of our first responders.

Mr. Tom Webb, III concerns about who killed Justice Scalia. Webb stated children needed to be focused on other things instead of the distraction of recreation and to build a complex and fill it with beans and rice.

Mr. Jeff Maddox stated recreation and recreation facilities are not a right. Maddox would like proof for the economic impact of having this complex in Kershaw County.

ADOPTION OF AGENDA

Councilman Brant Tomlinson motioned to approve the adoption of agenda and seconded by Councilman Sammie Tucker, Jr.

In Favor: Katie Guinn Jimmy Jones
 Brant Tomlinson Sammie Tucker, Jr. Derek Shoemake

Absent: Russell Brazell

PUBLIC PRESENTATION

Health Care Services District of Kershaw County Recreation Commitment, Chairman Derial Ogburn – Derial Ogburn stated the new complex in Camden and the indoor facility in Lugoff is a balance for the County and would encompass well over the half of our community. Ogburn stated the complex would provide opportunity for the children of Kershaw County and The Health Services District is not ready to walk away from this project at this time.

K.A.R.E (Kershaw Families Advocating for Recreational Excellence), Shane Kirkley – Kirkley presented an economic study he created for Woodward Park. Kirkley stated the potential recreation complex is to improve recreation as well as to take advantage of travel tournament opportunities. Mr. Jac Carrington came forward and stated the intention of the new complex is not for travel ball, but to improve the health and wellness of Kershaw County citizens.

Southwest Water Company Sewer Assessment, Michael Cartin – Cartin gave a brief overview of the South Carolina Water Utilities and provided an assessment of small-medium sewer utilities, and partnership opportunities including wholesale sewer service and asset sale and franchising.

APPROVAL OF MINUTES

Councilman Sammie Tucker, Jr. motioned to approve the minutes of February 14, 2023 and seconded by Councilman Derek Shoemake.

In Favor: Katie Guinn Russell Brazell
 Brant Tomlinson Sammie Tucker, Jr. Derek Shoemake

Abstain: Jimmy Jones

DISCUSSION

Kershaw County Parks and Recreation Master Plan

Chairwoman Guinn briefly went over the five year and ten year improvements recommended by Alliance Consulting Engineers in the 2022 Parks and Recreation Master Plan.

Councilman Derek Shoemake stated the acceptance of the private partnership would keep in the spirit of the master plan.

Vice Chairman Jimmy Jones asked for input on recreation from the county administrator.

Administrator Danny Templar responded to Vice Chairman Jimmy Jones by recommending working with a third party consultant to understand what we can do with our current assets at an operational level.

Councilman Brant Tomlinson also asked for that assessment to include all County facilities.

Chairwoman Katie Guinn asked what the administrator recommendation would be to handle first with his response handling the low hanging fruit of our current recreational assets.

In his absence, Chairwoman Katie Guinn verbalized a statement by Councilman Danny Catoe with emphasis to make recreational improvements in the Bethune, Cassatt, and Mt. Pisgah communities.

Chairwoman Katie Guinn stated her goal is to have a public hearing dedicated to parks and host a Town Hall meeting within the next month.

Councilman Derek Shoemake stated before the April meeting to allow Danny to enter discussions with the adjacent property owners that surround the Woodward Field area that are a part of the Woodward Field project.

OLD BUSINESS

Finance Committee Resignation and Recommendation

Councilman Jimmy Jones announced his resignation from The Finance Committee and made a motion to recommend Derek Shoemake to fill his vacancy on the committee.

In Favor:	Katie Guinn	Jimmy Jones	Russell Brazell
	Brant Tomlinson	Sammie Tucker, Jr.	Derek Shoemake

Wateree River Public Boat Ramp

Chairwoman Katie Guinn made a motion to authorize the Chairwoman to communicate with the Kershaw County Legislative Delegation on behalf of Kershaw County to assist in the installation and repair of the boat ramp and floating dock on the Lugoff side of the Wateree River by making a monetary contribution to the project and within the contribution not to exceed 10% of the project cost or \$20,000 whichever sum is greater. Seconded by Councilman Sammie Tucker, Jr.

Vice Chairman Jimmy Jones made a motion to amend the original motion to make the motion on his behalf. Seconded by Councilman Brant Tomlinson

Vice Chairman Jimmy Jones resents his amended motion.

Councilman Brant Tomlinson made a motion to amend to include Councilman Russell Brazell.

Councilman Russell Brazell made a motion to amend the motion up to \$100,000 and delete the 10% Seconded by Councilman Brant Tomlinson.

In Favor:	Russell Brazell	Brant Tomlinson	Derek Shoemake
Opposed:	Katie Guinn	Sammie Tucker, Jr.	Jimmy Jones

Motion fails.

Motion as amended.

In Favor:	Katie Guinn	Jimmy Jones	Russell Brazell
	Brant Tomlinson	Sammie Tucker, Jr.	Derek Shoemake

COUNCIL BRIEFINGS

Councilman Brant Tomlinson

Mr. Tomlinson thanked everyone for their participating during this meeting.

Councilman Russell Brazell

Mr. Brazell thanked everyone for coming to the meeting and appreciate the contribution of MUSC and The Health District.

Councilman Sammie Tucker, Jr.

Mr. Tucker thanked administration and staff for their well done work for The Budget Retreat as well as provided an update on the budget workshops.

Councilman Derek Shoemake

Mr. Shoemake thanked Vice Chairman Jimmy Jones for the endorsement for participating in The Finance Committee. Shoemake also state Lugoff-Elgin had eight qualifiers for state in wrestling, Blaney Elementary teacher Jessica Hewitt was nominated for a Life Changer of the Year award, and The Town of Elgin's Community Input Survey.

Vice Chairman Jimmy Jones

No report.

Chairwoman Guinn

Mrs. Guinn stated she spoke to the Administrator to conduct a detention center study, updated Council on upcoming interviews for Clerk to Council position, and administration is working with The Humane Society to update their MOU.

Administrator

No report.

Legal

No report.

EXECUTIVE SESSION

County Administrator's Contract

Councilman Sammie Tucker, Jr. to go into executive session with a second by Councilman Russell Brazell.

In Favor:	Katie Guinn	Jimmy Jones	Russell Brazell
	Brant Tomlinson	Sammie Tucker, Jr.	Derek Shoemake

Councilman Russell Brazell made a motion to end executive session with a second by Councilman Derek Shoemake.

In Favor:	Katie Guinn	Jimmy Jones	Russell Brazell
	Brant Tomlinson	Sammie Tucker, Jr.	Derek Shoemake

ADJOURNMENT

Councilman Russell Brazell made a motion to adjourn the meeting. Councilman Sammie Tucker, Jr. second motioned.

In Favor:	Katie Guinn	Jimmy Jones	Russell Brazell
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Brant Tomlinson Sammie Tucker, Jr. Derek Shoemake

The meeting adjourned at 10:04 p.m.

Date Approved

Clerk to Council

American Rescue Plan Act (ARPA) Funds Recommitment for Kershaw County Public Safety (KC Sheriff's Department, KC fire service, KC EMS and KC 911) radios.

Motion to dedicate 2.7 million dollars from county ARPA Funds, previously committed to sewer utilities to Kershaw County public safety departments (KCSD, KC fire, KC EMS and KC911) for motorola radio

STATE OF SOUTH CAROLINA)
)
COUNTY OF KERSHAW)

CONTRACT OF EMPLOYMENT

Kershaw County, South Carolina (hereinafter referred to as “the County”) and Daniel A. Templar (hereinafter referred to as “Mr. Templar”) agree as follows:

1. SCOPE OF SERVICES

Mr. Templar shall serve as County Administrator in accordance with S.C. Code Section 4-9-620, Section 4-9-630 and the S. C. Home Rule Act. He will at all times and to the best of his ability perform the duties of the position as may from time to time as outlined in a written job description, which duties and responsibilities shall include but not be limited to (a) supervision of all aspects of the operations of the County, (b) employing and managing County personnel, (c) supervision of County financial affairs as set forth in the annual County operating and capital budget, (d) acquisition, maintenance, and additions to plant, equipment and buildings, (e) representation of the County government in public and civic affairs, (f) attendance at all County Council meetings, (g) compliance with all County ordinances, and (i) such special duties consistent with his position which may be assigned from time to time by the County Council. Mr. Templar shall not engage in any other professional or business activities which will, in the sole determination of the County Council, adversely affect or interfere with his employment by or performance of his services and duties to the County.

2. RESIDENCY REQUIRED

Residency in Kershaw County is required.

3. CONSIDERATION

In consideration for his service, the County shall pay to Mr. Templar the following salary and provide him with the following benefits:

- (a) **SALARY.** A salary of One Hundred Forty-Five Thousand and no/dollars (\$145,000.00) for the year subsequent to the approval and execution of this contract (12 month period) thereafter under this contract to be paid in equal bi-weekly installments. Any salary increases and benefits will be considered in light of Mr. Templar’s performance. Mr. Templar’s salary may not be decreased unless and then only to the same extent the compensation levels of a majority of the County’s employees are reduced.
- (b) **INSURANCE.** Health insurance, life and/or accident insurance benefits and disability benefits for himself and his dependents on the same basis as they are provided for other full-time employees of the County.

- (c) RETIREMENT. Contributions to the State Retirement System on the same basis as for other non-public safety employees.
- (d) VEHICLE. A vehicle allowance of Nine Thousand Six Hundred and no/100 (\$9,600.00) per year. Templar shall be responsible for the cost of operation, maintenance and insurance of the vehicle and also for the payment of any incomes taxes which he may be liable as a result of this benefit.
- (e) PROFESSIONAL MEMBERSHIPS. Memberships, dues and assessments for the International City Managers and the South Carolina City and County Managers Association.
- (f) OTHER TRAVEL AND BUSINESS EXPENSES. Mr. Templar shall be reimbursed by the County in accordance with its policy for travel and other expenses incurred on behalf of the County.

4. EVALUATIONS.

The County Council may from time to time formally evaluate Mr. Templar's performance and inform him of such evaluations.

5. TERM OF CONTRACT

Unless Mr. Templar's employment terminates sooner as set forth in Item 6 below, this contract shall extend until one year (12 months) from execution of this contract.

6. TERMINATION OF EMPLOYMENT

- (a) TERMINATION BY MR. TEMPLAR. Mr. Templar may terminate this contract at any time, provided however, that if he provides the County less than ninety (90) days written notice (or not less than the remaining term of this contract) of his intent to terminate he forfeits compensation for his accrued annual leave.
- (b) TERMINATION RESULTING FROM DEATH OR DISABILITY. This contract shall terminate without notice or further compensation upon Mr. Templar's death or upon his having been continuously unable to perform the full range of his duties for any 90 days in any 360 consecutive days.
- (c) TERMINATION FOR MISCONDUCT. The County shall have the right to terminate this contract without notice or further compensation in the event that Mr. Templar personally and intentionally engages in an act or omission which is illegal, immoral or dishonest, or if he personally and intentionally engages in any conduct which substantially damages the County's property or reputation.
- (d) TERMINATION WITHOUT CAUSE. At County's sole discretion, this contract of employment may be terminated by Kershaw County without cause upon notice to Mr. Templar and upon payment to Mr. Templar of two (2) months salary and benefits the remaining term of this contract, whichever is less. Benefits as used herein is defined as the employer's retirement contribution, health insurance, and accrued vacation.

8. SICK PAY AND ANNUAL LEAVE

Mr. Templar shall accrue annual leave and sick pay as provided for other employees of Kershaw County. The County agrees to purchase up to two (2) weeks of any unused annual leave from Mr. Templar at the end of each calendar year.

9. AMENDMENT.

This contract may be amended by the parties at any time, but no amendment shall be effective unless in writing and executed with the same formality as this contract.

10. ENTIRE AGREEMENT.

This contract represents the entire agreement between the County and Mr. Templar and incorporates all oral or written agreement relating to his employment.

EXECUTED AND ENTERED INTO THIS _____ DAY OF _____,
2023.

Danny A. Templar

By: Kaitlyn "Katie" Guinn, Chairperson
Kershaw County Council



515 Walnut Street
Camden, South Carolina 29020
803-425-1500
803-425-1546 (FAX)

MEMORANDUM

To: Danny Templar
From: Sarah Williams
Date: March 2, 2023
Re: **Yard-Waste Grinding Service at Landfill**

A one-time lump sum contract to provide grinding services for an estimated 45,000 cubic yards of debris located at the landfill.

Six bids were received for Bid # 22-213-05:

Lee County Composting & Recycling, LLC, Mayesville SC	\$130,000
Hensons' Inc., Tyron NC	\$181,250
Farmer's Mulch and Rock, Inc., Dobson NC	\$224,999
McClam and Associates, Inc., Little Mountain SC	\$390,303
KDF Enterprises, LLC, Springville AL	\$497,359
Robert Collins Company, LLC, Barnwell SC	\$522,500

Staff recommends award to Lee County Composting & Recycling, LLC for \$130,000.

Budget line item for Yard Waste Disposal is \$135,000.

KERSHAW COUNTY

SCOPE OF WORK

Kershaw County will accept lump sum bids to provide grinding services for the yard waste and land clearing debris collected and stockpiled in the specific area roped off at the Kershaw County landfill as seen at the Mandatory Pre-Bid site visit. A ballpark yard debris estimated at over 45,000 cubic yards, each contractor will need to come up with their own estimate for the work. Contractor shall provide all equipment, materials, labor and all costs associated with performing the service.

Contractor shall grind using a screen no larger than 3 inches. The contractor will haul onsite, using their own equipment, the grinded material to a designated area specified at the pre-bid meeting.

After the grinding is complete, the contractor must level out the entire grinding project area to prepare for future waste wood debris storage.

The contract time shall be 10 weeks from Award to completion of project. Award is anticipated on March 15, 2023.

Contractor to provide adequate and knowledgeable personnel to handle the work safely. Kershaw County requires the Contractor to provide a minimum of 2 experienced personnel to remain on site while grinding is in progress.

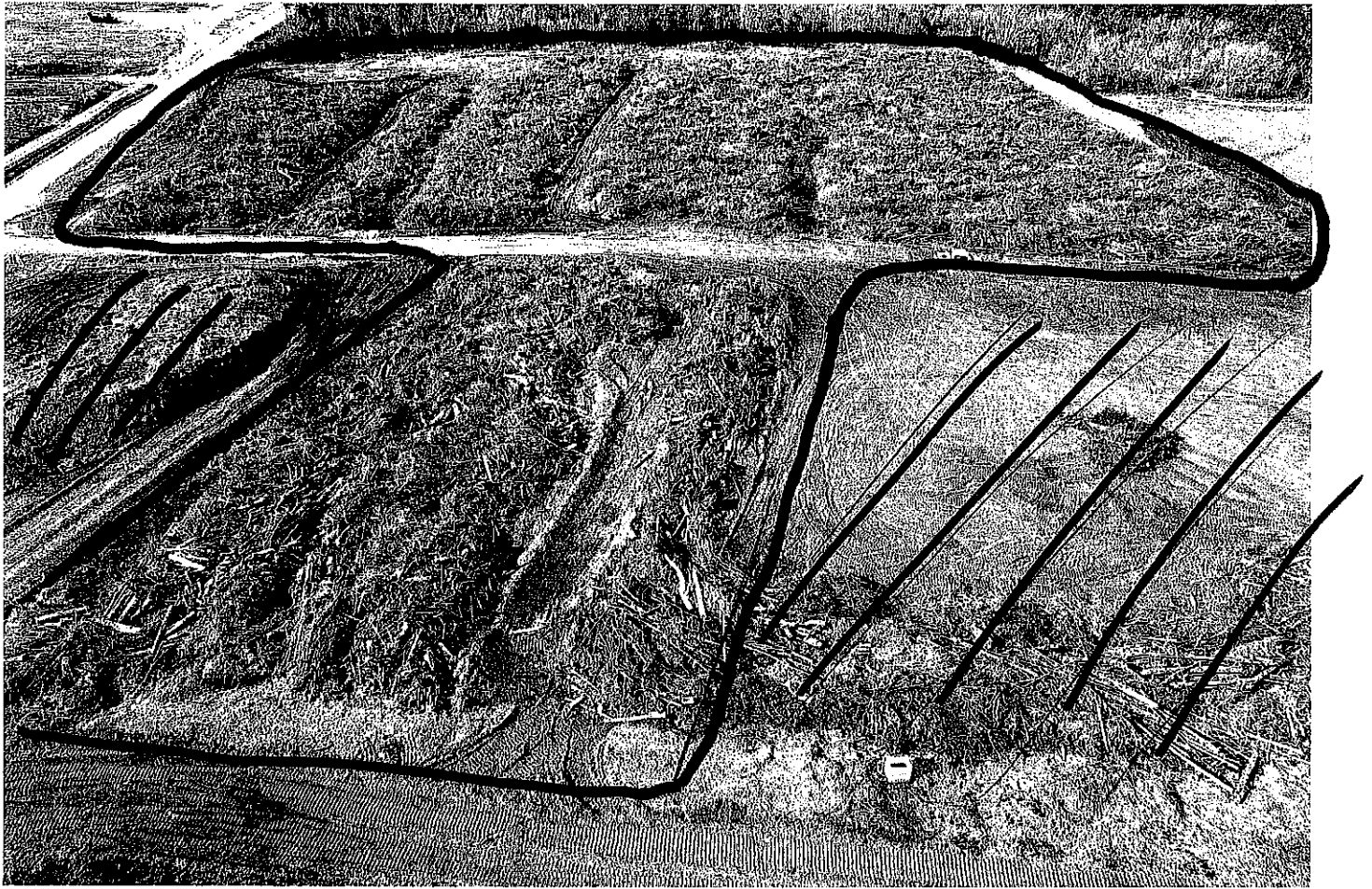
Contractor must protect employees and visitors of the facility at all times by providing proper barricades, warning signs, and other items necessary.

Contractor shall maintain all equipment and have adequate backup machinery to complete work in a timely and efficient manner.

Contractor is provided access to grind at the Kershaw County Landfill Monday – Friday between the hours of 7:00 a.m. and 5:00 p.m. and Saturday 7am – 2pm.

The Contractor shall conform to all Federal, State and County regulations during the performance of the contract. Any fines levied due to inadequacies or failure to comply with any requirements shall be the sole responsibility of the Contractor. Any person found not in compliance with any laws, statutes, rules or regulations will not be allowed on the job site. Continued violations by a Contractor shall constitute cause for immediate termination of the Contract.

Contractor shall provide 3 references for similar landfill work performed in the last 5 years on page 9 of the enclosed bid sheet.



Scheduling change for the regularly scheduled council meeting on April 11th, 2023

Motion to move the April 11th, 2023 scheduled meeting to Tuesday, April 18th, 2023 due to the illicit drug use and opioid summit.

Kershaw County Detention Center Jail Space and Needs Study

Motion to perform Jail Space and Needs Study of the Kershaw County Detention Center.

Cost: \$39,000

Company: Moseley Architects

Funding Source: General Fund (per Administrator)