

# Facility Rental Information

Effective July 1, 2024

Set-up/decorating time should be included in your rental.

Rec Dept provides a standard setup unless a diagram is provided by the Wednesday before the event.

**FEES fully due at booking (each room requires a \$75 refundable deposit):**

\*If the rental is not canceled two weeks in advance - the \$75 security deposit is forfeit.

## Small Room

Seats 75 people

**Not-for-Profit (no admission fee charged):** \$160/5 hours; \$15 each additional hour

**For Profit (admission fee charged):** \$260/5 hours; \$30 each additional hour

Includes kitchen with stove for warming only & refrigerator

## Big Room

Seats 250 people

**Not-for-Profit (no admission fee charged):** \$210/5 hours; \$20 each additional hour

**For Profit (admission fee charged):** \$360/5 hours; \$40 each additional hour

## Both Rooms

Seats 325 people

**Not-for-Profit (no admission fee charged):** \$270/5 hours; \$30 each additional hour

**For Profit (admission fee charged):** \$460/5 hours; \$60 each additional hour

Available for use:

53- 6' long tables      10- 5' round tables

180- metal chairs      85- padded chairs

Tables sit 6 each comfortably

## Bethune Recreation Center

Seats 130 people

**Not-for-Profit (no admission fee charged):** \$210/5 hours; \$20 each additional hour

**For Profit (admission fee charged):** \$360/5 hours; \$40 each additional

\*\$10 key deposit required (must be cash or check ONLY)

Includes kitchen with stove for warming only & refrigerator

**\*Must remove trash upon rental completion\***

Available for use:

16- 6' long tables      77- metal chairs

6- 5' round tables      48- padded chairs

Tables sit 6 each comfortably

**Westville Field House**

Seats 42 people

**Not-for-Profit (no admission fee charged):** \$75/5 hours; \$10 each additional hour

**For Profit (admission fee charged):** \$100/5 hours; \$15 each additional

\*\$10 key deposit required (must be cash or check ONLY)

Includes kitchenette with stove for warming only & refrigerator

**\*Must remove trash upon rental completion\***

Available for use:

7- 6' long tables            42- metal chairs

Tables sit 6 each comfortably

**\*INFLATABLES ARE NOT PERMITTED ON COUNTY PROPERTY!\***

**Picnic shelters:** \$40/five hours

(Anderson, Doby, KC West 1/2, Scott, & Woodward)