



C. Earl Hunter, Commissioner

Promoting and protecting the health of the public and the environment.

PROCEDURE TO APPLY FOR AN INDIVIDUAL SEWAGE TREATMENT AND DISPOSAL SYSTEM FOR A MANUFACTURED/MOBILE HOME

The purpose of this information sheet is to assist and inform the applicant of the septic tank application process as required by the South Carolina Department of Health and Environmental Control.

- A. Obtain a Zoning Approval from the Kershaw County Planning and Zoning Department (Room 160, Kershaw County Government Center) prior to going to the DHEC office in Camden.**
- B. Obtain a copy of a plat, deed, or other legal document specifying the lot size and boundaries of the subject property.**
- C. Bring the above items to the DHEC office and apply for a Permit to Construct an Individual Sewage Treatment and Disposal System. The application must be filled out in its entirety, including a sketch showing the proposed location of the dwelling, driveway location, location of proposed or existing wells, proposed septic tank location and distance from proposed dwelling to property lines.**
- D. Pay a \$150.00 fee upon completion of the above application form.**

(The application cannot be accepted until steps A, B, C and D have been completed)

- E. Place flags (provided by the DHEC office) on the subject property at the four corners of the proposed dwelling, at the proposed septic tank location and at the proposed well location (if applicable). Place the yellow Site Location Card (provided by the DHEC office) in front of the subject property.**
- F. On property of less than five (5) acres, locate and flag each property line corner.**
- G. If the property contains dense, thick undergrowth and/or vegetation, which prevents easy access to the site, clearing may be required.**

FAILURE TO FOLLOW THE ABOVE INSTRUCTIONS WILL CAUSE A DELAY IN PROCESSING YOUR APPLICATION.

YOUR PERMIT TO INSTALL THE INDIVIDUAL WASTEWATER DISPOSAL SYSTEM WILL BE MAILED TO YOU, UNLESS YOU REQUEST OTHER ARRANGEMENTS.

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION CONCERNING THE APPLICATION PROCESS, PLEASE CALL 803-425-6051